



## **Regional Service Council Minutes**

### **Region # 13**

**Meeting Date:** January 19, 2007

**Meeting Location:** Greene County DCS/DFR

#### **Council Members Present:**

Cami Terry, Lawrence County DCS FCM II; Debbie Dailey, Brown/Owen County Director; Stephanie Raventos, Owen County Supervisor; Angie Baugh, Owen County Foster Parent; Lindsey Smith, Monroe County Director; Judge David Welch, Monroe County Court; Cheri Slover, Greene County DCS Acting Director

#### **Council Members Absent:**

Judge Erik Allen, Greene County Circuit Court; Judge Andrea McCord, Lawrence County Court; Beverly Haynes, Greene County CASA Director

#### **Others In Attendance:**

Heather Perkins, Greene County FCM; Terrie Messina, Monroe County Supervisor; Jackie Haddix, Monroe County Supervisor; Michael Singleton, Ireland Home Based; John Ireland, Ireland Home Based; Julie Miller, Ireland Home Based; Renee Rottet, Debra Corn Agency; Nancy Hughes, Family Solutions; Virshawn Champion, Family Solutions

<b>Meeting Minutes</b>
------------------------

**Meeting Called to Order at:** 10:00 a.m.

1. First Order of Business: **Review of the November RSC minutes**

Mrs. Debbie Dailey, Owen/Brown County Director, conducted the meeting. Mrs. Dailey gave members a chance to review the minutes from the November RSC meeting. No questions, comments or corrections were noted. The minutes from November RSC meeting will stand.

2. Second Order of Business: **Overview by Representatives from Ireland Home Based Services on Regional Needs and Services Assessment**

A copy of Community Partners Needs Assessment Summary and Conclusions for Region 13 was handed out to all members. John Ireland, Michael Singleton and Julie Miller did an overview of the summary and conclusions. Everyone was encouraged to look over the hand outs to ensure nothing was left out. You need to have any changes to Durenda Vaughn by February 2, 2007.

3. Third Order of Business: **Establishment of Formal Start Date for Community Partners for Child Safety**

An in-depth conversation was held regarding a start date for Community Partners for Child Safety (CPCS).

Referrals have already been received from local DCS offices and there are several others that need to be referred. John Ireland, CPCS, stated that they could go ahead and service the referrals from DCS offices as of today if approved by the RSC members. All members approved for Community Partners for Child Safety to service **only** the DCS referrals until the target date, March 1, 2007.

The target date for the entire community in Region 13 is set for March 1, 2007. There was a discussion on how to advertise for the Community Partners for Child Safety. Concerns that if CPCS is advertised over the radio, newspaper and flyers, it will become overwhelming and possibly run out of money quickly. CPCS needs to inform and educate by doing introductions and informing throughout the region so everyone will understand the utilization of this program.

John Ireland stated that RSC should put a cap on the service dollars per family. A certain amount needs to be put in place and then if a family goes over that set amount, then RSC will be sought for approval of any monies that may go past the cap amount. Michael Singleton suggested the cap be set at \$300. RSC members were in agreement with the \$300 cap. RSC members also agreed that if a family needed more money allotted than the \$300, CPCS would contact a committee (which was formed at the RSC meeting made up of 3 individuals) to be contacted for approval. The committee was formed so CPCS would not be held up waiting on the monthly RSC meeting. Stephanie Raventos, Renee Rottet and Debbie Dailey agreed to be on the committee.

John Ireland stated that head lice has become a major issue in other regions that CPCS is up and running. The staff was spending a majority of the time

on lice issues. In other regions, the RSC members didn't want CPCS to spend their time with head lice issues. He said that Region 13 RSC members should decide whether to address lice issues or have them refer outside of CPCS.

4. Fourth Order of Business: **Overview of Protocol for Referrals from DCS Offices for Community Partners for Child Safety**

Handouts were given on Community Partners for Child Safety Referral Process. The handout explains how the referral is handled after CPCS receives the referral. A discussion was held regarding confidentiality. CPCS suggested if a local DCS office would refer a family to CPCS, it would be beneficial to have them sign a release of information so CPCS would be allowed to discuss if services were provided for a family. Without a release of information from the family, CPCS would not be allowed to discuss whether a family accepted services since it is a voluntary service.

5. Fifth Order of Business: **Approval of Child Welfare Service Contracts and Agreements**

Lindsey Smith, Monroe County Director, presented several proposed grants to the RSC members. RSC members approved upon contingencies of the guidelines for contract and agreements to be followed. Once agreements are signed they need to be present to RSC members for record.

Cami Terry, Lawrence County Supervisor, presented a couple proposed grants to the RSC members. RSC members approved the grants with the condition that the proposed grant with Life Solutions Parenting Group be modified to meet guidelines. Once agreements are modified and signed it needs to be presented to RSC members for record.

Debbie Dailey, Brown/Owen County Director, presented proposed grants for Brown and Owen County to RSC members. RSC members approved upon contingencies of the guidelines for contract and agreements to be followed. Once agreements are signed they need to be presented to RSC members for record.

6. Sixth Order of Business: **Membership comments or other business**

A discussion was regarding the location of the meeting. Due to travel time for all counties, Monroe County was found to be more centralized for the

majority of the members. RSC members approved to move the next RSC meeting to Monroe County DCS Office.

Cheri Slover, Greene County Supervisor, stated that she had been serving on the RSC as an acting Director and should be replaced by a county director. Cami Terry, Lawrence County Supervisor, stated that due to being promoted from a FCM II to a supervisor, a FCM should replace her position on the council. Bill Walker, Region 13 Manager, retired from the state and his last day was January 12, 2007. At this time, Ruth Alewine is the interim Regional Manager.

**Next Meeting Date, Location and Time:**

February 16, 2007

Monroe County DFR/DCS Office

10:00 a.m. – 12:00 p.m.

**Meeting Adjourned at:** 12:20 p.m.